

# Saint Jo Independent School District

## Technology Acceptable/Responsible Use Policy

Saint Jo Independent School District (ISD) provides a variety of electronic communications system for educational purposes. **The electronic communications system is defined as the District's network (including the wireless network), servers, computer workstations, mobile technologies, peripherals, applications, databases, online resources, Internet access, and any other technology designated for use by students, including all new technologies as they become available.** This also includes any access to the SAINT JO ISD technology system while on or near school property, in school vehicles and at school-sponsored activities, and includes the appropriate use of district technology resources via off-campus remote access.

In accordance with the Children's Internet Protection Act (CIPA) , Saint Jo ISD educates staff and students regarding appropriate online behavior, including interacting with other individuals on social networking websites (including chat rooms). Saint Jo ISD also educates staff and students on cyber bullying awareness to insure Internet safety, including use of email and Web 2.0 resources, and has deployed filtering technology and protection measures to restrict access to inappropriate content such as those that are illegal, harmful, or contain potentially offensive information. While every effort is made to provide the most secure and optimal learning environment by monitoring on-line activities, it is not possible to absolutely prevent access (accidental or otherwise) to inappropriate content. It is possible that you may come across areas of adult content and some material you (or your parents) might find objectionable. While the district will take reasonable steps to restrict access to such material, it is not possible to absolutely prevent such access. **It is each student's responsibility to read district policy, regulations, and agreement forms and ask questions if you need help in understanding and following the guidelines for appropriate and acceptable use.**

### **RULES FOR APPROPRIATE USE**

- Students must only open, view, modify, and delete their own computer files.
- Internet use at school must be directly related to school assignments and projects.
- Students will be assigned an individual network account and must use only that account and password. Students are responsible for not sharing their username and passwords for that account with others, and are never to use a different account.
- All account activity should be for educational purposes only.
- Students must immediately minimize the program and report threatening messages or discomfoting Internet files/sites/emails to a teacher.
- Students are responsible for backing up their data.

### **INAPPROPRIATE USES**

- Using the district's electronic communications system for illegal purposes including, but not limited to, cyber bullying, gambling, pornography, and computer hacking.
- Disabling, or attempting to disable, or breach any system monitoring or filtering or security measures.
- Utilizing proxy gateways, or similar technologies, to bypass SAINT JO ISD's monitoring or filtering.
- Sharing user names and passwords with others; and/or using someone else's username, password, or account access.
- Utilizing the district's network and/or equipment to cheat on assignments or tests.
- Purposefully opening, viewing, using, or deleting/destroying/modifying files belonging to another system user without permission.
- Changing hardware or software configurations, including downloading software from the Internet to the network or any computer at Saint Jo ISD.

- Electronically posting personal information about one's self or others (i.e., addresses, phone numbers, and pictures).
- Downloading, installing, or plagiarizing copyrighted information without permission from the copyright holder.
- Intentionally introducing a virus or other malicious programs onto the district's system.
- Electronically posting messages or accessing materials that are abusive, obscene, sexually oriented, threatening, harassing, illegal, or damaging to another's reputation.
- Wasting school resources through improper use of the computer system(s).
- Utilizing school resources for non-instructional purposes.
- Attempting to gain unauthorized access to restricted information or resources.
- Purposefully misrepresenting yourself or others.
- Utilizing social network tools for personal use.

## **Privilege**

Use of Saint Jo ISD's electronic communications system is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges. Saint Jo ISD system administrators will deem what is inappropriate use and their decision is final.

## **Consequences for Inappropriate Use**

- Disciplinary or legal action, in accordance with the District policies and applicable laws.
- Termination of System User Account(s): The district may deny, revoke, or suspend specific user's access to the district's system with or without cause or notice, for lack of use, violation of policy or regulations regarding acceptable network use, or as a result of disciplinary actions against the user.

## **Electronic Communication Devices: *Bring Your Own Device/Technology***

Saint Jo ISD is excited about the new learning opportunities available through Bring Your Own Device/Technology (BYOD/BYOT). It is our goal that students and teachers will collaborate in rich, engaging, learning experiences using technology.

Students may bring their own technology and utilize personal electronic communication devices at school and at school activities. Students may use these devices in the classroom when the teacher deems them appropriate for educational purposes. All devices must remain silent or be put away unless being used within a lesson during class time. Students may also use devices during non-instructional times, such as passing periods, lunch and before/after school.

Devices include, but are not limited to, the following: notebooks, smart phones, iPhones, iPads, iPods, mp3 players and eReaders. All devices should be clearly labeled with student's full name. Students are responsible for personal property brought to school and should keep personal items with self or in a locked space. Saint Jo ISD is not responsible for the loss or damages to personal devices. If personal devices are damaged or stolen while on Saint Jo ISD property, Saint Jo ISD will not be liable for the replacement or repair of any personal device. Any data and/or SMS/MMS (texting) charges will not be reimbursed by Saint Jo ISD. Devices should be charged prior to bringing to school. In the event the technology is used inappropriately, normal disciplinary consequences may occur.

Use of the district's resources is not private, and the district will monitor students' activity. Saint Jo ISD makes no warranties of any kind for the services it is providing through the Internet. Use of any information obtained is at your own risk. Saint Jo ISD denies any responsibility for the accuracy or quality of information obtained via the Internet.

## Student Agreement

I understand that my computer use is not private and that the district will monitor my activity on the computer system. I have read and understand the Technology Acceptable/Responsible Use Policy and agree to abide by the provisions in this policy. I understand that violation of these provisions may result in discipline action, suspension, or revocation of system access.

Printed Name of Student \_\_\_\_\_

Signature of Student \_\_\_\_\_

Date \_\_\_\_\_

Grade \_\_\_\_\_

## Parent or Guardian Agreement

As the parent or guardian of this student, I have read the District's Acceptable/Responsible Use Policy. I understand that this access is designed for education purposes and that Saint Jo ISD has taken precautions to eliminate controversial material. However, I also recognize it is impossible for Saint Jo ISD to restrict access to all controversial materials and I will not hold them responsible for materials acquired on the network.

By my signature below, I give permission for my child to participate in the District's electronic communications system and for the District to electronically display his or her work. I also give permission for my child's picture to be displayed on the District's web pages with the understanding that full names will not be posted to connect my child's picture with his/her name.

Printed name of Parent/Guardian \_\_\_\_\_

Signature of Parent/Guardian \_\_\_\_\_

Date \_\_\_\_\_